

Rec Board Meeting Minutes
December 15, 2020 7pm

MS Teams

- Board – Jim Hepner, Sallie Dickenson, Ron Brown, Bill McLean, and Victor Santoro
- Jeremy Lemaire – Community Mgr

Approve/ratify 12/8/2020 meeting minutes

- Sallie motioned to approve last meeting minutes, Ron seconds, motion passes

WWTP

- Generator – Over the past weekend, Herman Long found a broken clamp and a loose hose. After reattaching the hose with a new clamp, the generator is operating correctly
- Cost for the above was \$176.99
- Service call with Gregory Poole was cancelled
- \$175.00 needed to finalize software updates by Bill Fox
- \$75.00 for a Samsung Note 3 for Daryl when working on-site
- Ok to pay the \$250 above

Jeremy update

- Last Fri met with Susan – gate codes notes; Susan reviewed
- Mon met with Susan– WWTP report review – Susan reviewed
 - Requested water reports – reports to TB
- Tue met with Susan
 - Water bill – Excel to track monthly and annual reports
 - Sales – update roster (new owner packet)
 - JL knows how to control roster in Gmail
 - Went through list of realtors – sets up codes
 - Reviewed clubhouse rental process
 - Showed where the paper contracts are located
 - Carolina Pool is pretty much the lonely provider in the area
 - Victor mentioned pool operator license might be an option
 - Need to get current 2020 contract
 - Door King (gates/keypads) pay twice a year due in middle of year

Trash Contract

- Trucks leaking “juice” and hydraulic fluid on road
- Have Jeremy call current vendor to discuss/negotiate contract?
- Jeremy to call other companies to try and get quotes
 - 1x off season; 3x prime; 2x other
 - Verify beach crossover service

Community Manager Contract

- Review contract
- Ok to send to Jeremy

Finance Update

- Tide First can stay on till 10th, but will do Jan billings the end of Dec
- BM to talk to Mariah about which address to use for remit-to
- Change all vendor's invoice to PO box for paper and/Mariah and Jeremy for electronic invoice
- Closing attorney should handle prorate in HUD; Owner is responsible as of 1/1

First week of January closings

- Who to use determining the prorated closing statements

Ron motioned to adjourn; Bill second

Adjourned @ 8:42pm