

Queens Grant Recreation Association  
Board of Directors Meeting  
Friday, June 19, 2020

Tuesday June 23, 2020

Present: Jim McGee and Susan Griffin  
On Zoom Conference Call: Ron Brown, Kristine Perry, Sallie Dickinson, Jim Hepner and Gary Ange  
Absent: Victor Santoro and Kim Quinn

The Board reviewed the financials for both the Rec Association and Capital Assessment regarding all A/R aging reports. We have three people that have been sent to attorney for lien process. Susan to follow up with Charles and get an update.

Susan Griffin informed the Board that the WWTP had been issued a Notice of Deficiency (see attached) for the month of March. Susan went through the steps the operators are doing to correct the issue and we have not had an issue since March. All tests are coming in within the guidelines.

Gary had received calls questioning why Susan was not present during Memorial Day weekend. Susan Griffin asked the Board for clarification of the Board's expectation of her being on site during holiday weekends. Susan does come by on weekends to check beach side access and pool area and well as a drive through of the community. The Board does not expect Susan to be on site during holiday weekends and asked that she continue to do the weekend checks. The Board also asked Susan to send out an email reminder before holiday weekends of her contact information for homeowners and renters.

Susan Griffin asked the Board to provide direction for document retention schedule. There are boxes of old files that need to be gone through and sorted. The Board asked Susan to save any historical documents of Queens Grant and to maintain financial records for a 7-year period. All other documents are to be shredded.

At the May Board meeting Susan was asked to provide a quote for a floating dock and ramp with no Kayak launch to see if there was a cost savings. Susan presented the Board with the quote and the Board decided to discuss at the annual meeting in October and allow homeowners the opportunity to vote on what they want installed.

Susan Griffin informed the Board that one of the new lights for the beach accesses is on order. Once the light arrives, Susan will verify that it will work on accesses and then move forward with ordering the remaining 7 lights.

Susan Griffin presented the Board with the option to have generic emails ([ggrapresident@gmail.com](mailto:ggrapresident@gmail.com)) in lieu of sharing personal email. The Board chose to table the topic until the July Board meeting.

Susan Griffin presented the Board with a request from a homeowner to rent the clubhouse on October 25, 2020. The homeowner would like to have a live band during the day at her event. The Board approved her request pending all appropriate permits are obtained from the Town of Topsail Beach.

The next BOD meeting will be held on Friday, July 17, 2020 at 4pm. The Board can attend in person at Queens Grant Clubhouse or by Zoom Conference Call.

Susan Griffin  
Queens Grant Community Manager

ROY COOPER

Governor

MICHAEL S. REGAN

Secretary

S. DANIEL SMITH

Director



NORTH CAROLINA  
Environmental Quality

May 29, 2020

Kim Quinn  
Queens Grant Recreation Assn Inc.  
116 Sea Oaks Drive  
Surf City, NC 28445

**SUBJECT: NOTICE OF DEFICIENCY**

Tracking Number: NOD-2020-LV-0109

Permit No. WQ0028785

Queens Grant WWTP

Pender County

Dear Permittee:

A review of the March 2020 Non-Discharge Monitoring Report (NDRM) for the subject facility revealed the deficiency(s) indicated below:

**Limit Exceedance Deficiency(s):**

Sample Location	Parameter	Date	Limit Value	Reported Value	Type of Deficiency
001	BOD, 5-Day (20 Deg. C) (00310)	3/16/2020	15	35	Daily Maximum Exceeded
001	BOD, 5-Day (20 Deg. C) (00310)	3/31/2020	10	17.5	Monthly Average Exceeded

Please be aware that non-compliance with your permit could result in enforcement action by the Division of Water Resources for these and any additional violations of State law. The Wilmington Regional Office encourages you to take all necessary actions to bring your facility into compliance.



If you should need any assistance or would like to discuss this non-compliance situation, please contact Helen Perez of the Wilmington Regional Office at 910-796-7215.

Sincerely,

DocuSigned by:

*Tom Tharrington*

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for

Morella Sanchez-King, Regional Supervisor  
Water Quality Regional Operations Section  
Wilmington Regional Office  
Division of Water Resources, NCDEQ

Cc: Darrell Covington – electronic copy  
Gary Ange – electronic copy  
Upload to Laserfiche

